

**OVERSIGHT BOARD OF THE FORMER  
COMMUNITY REDEVELOPMENT AGENCY  
OF THE CITY OF COMPTON**

**STAFF REPORT**

**DATE:**        **AUGUST 15, 2012**

**TO:**            **THE HONORABLE CHAIR AND BOARD MEMBERS**

**FROM:**        **AD-HOC COMMITTEE**

**SUBJECT:    REPORT FROM THE AD-HOC COMMITTEE ON THE ISSUANCE OF A  
REQUEST FOR PROPOSAL AND QUOTATION FOR AN  
INDEPENDENT ACCOUNTANT/CPA FIRM FOR THE SUCCESSOR  
AGENCY**

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**BACKGROUND:**

Per the Oversight Board Meeting held on July 18, 2012, the Board appointed an Ad-Hoc Committee comprised of Mr. Jose Martinez and Ms. Jesenia Sanchez to research the process for obtaining an independent Accountant/C.P.A. firm for the Successor Agency. The goal of the committee was to research the most effective process and procedures for obtaining an accounting service firm for the Successor Agency.

**DISCUSSION:**

I began researching best practices and processes for developing an RFP/Q for Accountant/C.P.A. services. As part of that process, the committee contacted other cities and met with staff regarding available resources available to locate Accounting firms that have experience with municipal government agencies.

I researched and received sample RFP/Q's for Accountant services from several cities, such as Madera, Glendale, San Diego and Santa Ana, for reference and examples for the Compton

Oversight Board and Successor Agency staff to utilize. In addition to my research findings, Successor Agency staff researched the following additional cities: Simi Valley, Seaside and Ventura County.

At the conclusion of my research, I presented my findings to Ms. Jesenia Sanchez, Oversight Board Chair, and recommended that the board direct the Successor Agency staff to issue an RFP/Q for Accounting Services for the Successor Agency.

**RECOMMENDATION:**

Based on the research and investigation performed by the Ad-Hoc Committee, we recommend to the Oversight Board to direct Successor Agency staff to prepare and issue an RFP/Q for Accountant/CPA Services for the Successor Agency; interview the Accountant/CPA firms that submitted proposals and present a recommendation for approval at the next regular Oversight Board meeting on September 19, 2012.

**JOSE MARTINEZ  
AD-HOC COMMITTEE  
OVERSIGHT BOARD MEMBER**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF COMPTON AUTHORIZING THE SUCCESSOR AGENCY STAFF TO ISSUE AN RFP/Q FOR AN INDEPENDENT ACCOUNTANT/CPA FIRM FOR THE SUCCESSOR AGENCY**

**WHEREAS**, per the Oversight Board Meeting held on July 18, 2012, the Board appointed an Ad-Hoc Committee comprised of Mr. Jose Martinez and Ms. Jesenia Sanchez to research the process for obtaining an independent Accountant/C.P.A. firm for the Successor Agency. The goal of the committee was to research the most effective process and procedures for obtaining an accounting service firm for the Successor Agency; and

**WHEREAS**, the Ad-hoc committee researched best practices and processes for developing an RFP/Q for Accountant/C.P.A services. As part of that process, the committee contacted other cities and met with staff regarding available resources available to locate Accounting firms that have experience with municipal government agencies; and

**WHEREAS**, Ad-hoc committee member Jose Martinez researched and received sample RFP/Q's for Accountant services from several cities, such as Madera, Glendale, San Diego and Santa Ana, for reference and examples for the Compton Oversight Board and Successor Agency staff to utilize. In addition to my research findings, Successor Agency staff researched the following additional cities: Simi Valley, Seaside and Ventura County; and

**WHEREAS**, at the conclusion of committee member Jose Martinez research, he presented my findings to Ms. Jesenia Sanchez, Oversight Board Chair, and recommended that the board direct the Successor Agency staff to issue an RFP/Q for Accounting Services for the Successor Agency; and

**WHEREAS**, the Ad-hoc committee has jointly reviewed their findings and those of the of Successor Agency staff and recommend to the Oversight Board to direct Successor Agency staff to prepare and issue an RFP/Q for Accountant/CPA Services for the Successor Agency; interview the Accountant/CPA firms that submitted proposals and present a recommendation for approval at the next regular Oversight Board meeting on September 19, 2012.

**NOW, THEREFORE, THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY OF THE CITY OF COMPTON, HEREBY FINDS, DETERMINES, RESOLVE, AND ORDERS AS FOLLOWS:**

**Section 1.** That the above recitals are hereby true and correct and are a substantive part of this resolution.

**Section 2.** That this resolution is adopted pursuant to Health and Safety Code Section 34177.

**Section 3.** That the Oversight Board hereby direct Successor Agency staff to prepare and issue an RFP/Q for Accountant/CPA Services for the Successor Agency; interview the Accountant/CPA firms that submitted proposals and present a recommendation for approval at the next regular Oversight Board meeting on September 19, 2012.

**Section 4.** That the officers and staff of the Oversight Board and the Successor Agency staff are hereby authorized and directed, jointly and severally, to prepare and issue the documents/agreement as agreed upon by all parties and to do any and all things which they may deem necessary or advisable to effectuate this resolution.

**Section 5.** That a certified copy of this resolution shall be filed in the offices of the Executive Director of the Successor Agency.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2012.

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**CHAIRPERSON OF THE OVERSIGHT BOARD  
TO THE SUCCESSOR AGENCY TO THE  
COMMUNITY REDEVELOPMENT  
AGENCY OF THE CITY OF COMPTON**

**ATTEST:**

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**DEPUTY CLERK  
LOS ANGELES COUNTY BOARD OF SUPERVISORS  
ACTING AS SECRETARY TO THE OVERSIGHT  
BOARD TO THE SUCCESSOR AGENCY TO THE  
COMMUNITY REDEVELOPMENT  
AGENCY OF THE CITY OF COMPTON**

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES  
CITY OF COMPTON: ss

I, \_\_\_\_\_, Secretary to the Oversight Board to the Successor Agency to the Community Redevelopment Agency of the City of Compton, hereby certify that the foregoing resolution was adopted by the Board, signed by the Chairperson, and attested by the Secretary at the regular meeting thereof held on the \_\_\_\_ day of \_\_\_\_\_, 2012.

That said resolution was adopted by the following vote, to wit:

**AYES:           BOARD MEMBERS -**  
**NOES:           BOARD MEMBERS -**  
**ABSENT:        BOARD MEMBERS -**

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**DEPUTY CLERK  
LOS ANGELES COUNTY BOARD OF SUPERVISORS  
ACTING AS SECRETARY TO THE OVERSIGHT  
BOARD TO THE SUCCESSOR AGENCY TO THE  
COMMUNITY REDEVELOPMENT  
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